



**Please return the following documents with your application:**

- Recent photographs of your family and your home - Pictures of front, rear, backyard & interior common areas & bedroom of prospective child - pictures should include both points of exit (door & window) in child's room
- Copies of birth certificates or immigration/naturalization documentation for all family members
- Copy of your marriage license
- Copy of your divorce decree(s) (if applicable)
- Copy of Death certificate of former spouse (if applicable)
- Copy of your drivers' licenses
- Copy of your vehicle insurance card
- Copy of home insurance policy (first page with expiration date and amount of coverage only)
- Copy of your health & life insurance policy (first page with amount of coverage only)
- Documentation of your highest level of educational achievement: College diplomas or transcripts, certifications / licenses, high school diplomas or GED certificates
- A list of all previous addresses and dates of residence of each applicant during the last 10 years
- Law enforcement incident report form for foster home – Form 2954
- TB test results for all household members
- Health status forms for all household members
- Current rabies vaccination documentation of pets

**Fill Out in Orientation:**

- Authorization for criminal records / background checks for all household members 14 yrs. of age or older
- Grievance Policy

**These documents will be required during training:**

- Documentation of your income: paycheck stub (most recent 60 days), recent tax return and financial/budget form
- Authorization for criminal records / background checks for all frequent visitors or caregivers
- Floor Plan/Fire Escape Plan (with room dimensions, location of windows, & children's bedrooms noted and a highlighted escape route.
- CPR-First Aid certificate of completion
- Online Medical Consent & Psychotropic Drug training certificates
- Complete an autobiography handout
- Individual disaster and emergency plan
- Firearm policy
- Discipline policy
- Trampoline policy
- Profile of adopted child

**These documents will be required after training & before the start of the home study:**

- 1 personal reference (friend)
- 2 personal references (neighbors, clergy or teachers of your children)
- 2 relative references
- Home fire inspection certificate

**These documents will be required to be signed after the completion of the home study:**

- Foster/Adoptive Parent Agreement (signed upon completion of home study)
- Foster/Adoptive Parents' Rights and Responsibilities form (signed upon completion of home study)
- Child and Youth Rights' form (signed upon child placement)